

PROPERTY INPUT FORM (Rider to Contract)

Once Complete FAX to: 630-214-8160

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PLEASE FILL IN, CIRCLE, OR BOLD THE FIELDS BELOW WITH INFORMATION THAT ACCURATELY DESCRIBES YOUR PROPERTY. IF YOU HAVE AN OLD LISTING PLEASE FAX A COPY ALONGWITH

INCOMPLETE INFORMATION WILL DELAY YOUR LISTING PROCESS

Street address of property for sale _____ City _____ State ____

Zip Code _____ County _____ Township _____ Waterfront (Yes/No) ____

Type of Property (Please circle one) : **Detached Single Family / Condo / Townhouse / Multi Family / Land / Coop/ Other:** _____

PIN # (Permanent Index Number/Parcel ID #, please look up from old Property Tax Bill) _____

Multiple PINs (Yes/No) _____

Total Taxes paid \$ _____ Year _____ (please check your prior tax bill. IMPORTANT Must be accurate)

Tax exemptions: Home Owner, None, Senior, Other (Please circle one)

Monthly Assessment amount \$ _____, Special Assessment (yes/no) \$ _____.

Monthly Assessments Include (e.g. cable, water etc.): _____

Subdivision _____ Corporate Limits _____

Directions to Home _____ (45 Chars Max)

Model ____ Built before 1978 (Yes/No) ____ Year built _____ Age: _____ Acreage _____

Lot Dimensions _____ Total # of Rooms (excluding bathrooms) ____

Waterfront: Yes/No _____ Appox Square Feet of Built Area: _____

Ownership: Condo/ Coop/Fee Simple/ Fee Simple with Home Owner Association (Circle One)

Bedrooms ____ # Baths ____ Master Bath (Yes/No) ____ # Fireplaces ____

Basement (Yes/No) ____ Basement Bath ____

Parking: Garage (Yes/No) _____, # of Cars _____, Attached _____, Detached _____, Elec. Opener _____, Carport _____, Leased _____, Owned _____, Deeded Sold Separately _____, Heated _____, Permit _____, Off Alley _____, Street _____, Apron _____, Valet _____, Guest _____

NOTE: ALL ROOM DIMENSIONS ARE REQUIRED BY MLS:

Living Rm Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

Dining Rm Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

Is Dining Rm separated or combined with Living or Family Rm? _____

Kitchen Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

Family Rm Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

Master Bed Rm Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

Bed Rm #2 Dimensions _____ Flr located on ____ Flooring _____ Window Treatment (Y/N) ____

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Bed Rm #3 Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

Bed Rm #4 Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

Bed Rm #5 Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

Other Rm Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

Other Rm Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

Other Rm Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

Other Rm Dimensions _____ Flr located on ___ Flooring _____ Window Treatment (Y/N) ___

School District Names/Numbers: Grade _____ Jr. High _____ High _____

REMARKS: MLS allows only a brief description of your property’s main selling points. The first line has 45 characters. Lines 2-5 have 60 characters each INCLUDING BLANKS or SPACES. **PLEASE PRINT IN UPPER CASE AND PLEASE PRINT CLEARLY.** DO NOT EXCEED CHARACTER COUNT.

LINE 1(45Chars): _____
LINE 2(60 Chars) _____
LINE 3(60 Chars) _____
LINE 4(60 Chars) _____
LINE 5(60 Chars) _____

Air Conditioning: Central, partial, space pac, window units, # of units _____ , zoned, none

Amenities: Clubhouse, park/playground, pool, tennis court, horse barn, landing strip, pond/lake, community dock, water rights

Appliances: Double oven, oven/range, microwave, dishwasher, refrigerator, freezer, washer, dryer, disposal, compactor, grill indoors

Attic: Yes/no, full, dormer, finished, full, internal stair, pull-down door, , unfinished

Basement: Yes/no, full, partial, walkout, finished, partially finished, crawl, cellar, English, sub-basement, slab, exterior access, other, none

Baths: Master full, master half, shared master, whirlpool, sauna, separate shower, handicap shower, steam shower, double sink, bidet

Driveway: Asphalt, brick, concrete, dirt, gravel, circular, shared, off alley, off street, side, heated, other

Electric System: Circuit breakers, fuses, 150 amp, 100 amp, 200 amp, 60 amp, 30 amp

Equipment: Humidifier, water softener owned, water softener rented, central vac, tv-cable, tv-antenna, tv-dish, security system, , fire sprinkler, CO detector, ceiling fan, intercom, sump pump, lawn sprinkler

Building Exterior: Aluminum vinyl siding, brick, frame, stone, other _____

Features: Handicap access, handicap equipment, deck, patio, screened porch, vaulted/cathedral ceiling, skylight, balcony, porch, gazebo, greenhouse, storage shed, underground sprinkler, dog run, horse barn, tennis court, boat dock, above-ground pool, in-ground pool, hot tub, sauna, dry bar, wet bar, roof deck

Type of Foundation: Block, brick, concrete, pillars, stone, wood, other

Fireplace: Wood burning, electric, gas logs, gas starter, decorative only, foundation only,

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room(s) located in _____

Kitchen: Eat-in Breakfast bar, eat-in table, galley, island, pantry, butler’s pantry, closet pantry, walk-in pantry

Heating System: Gas, electric, oil, propane, solar, forced air, steam, baseboard, radiant, radiators

Water Source: Lake Michigan, public, private, well

Sewer Source: Mechanical, private, shared, public, stream, hold tank, overhead shower, other

Improvements: Sidewalks, streetlights, paved street, curbs/gutters, public sewer, private sewer

Lot Description: Beach, corner, cul-de-sac, fenced yard, irregular, lake, professional landscaping, pond, riverfront, water view, wooded lot

Lot Size: <.25 ac, .25-.49 ac, .50-.99 ac, 1-1.99 ac, 2-4.99 ac, 5-9.99 ac, 10+ ac, oversized Chicago lot, standard Chicago lot

Time Buyer May Take Possession: Closing, immediate, negotiable, other _____

Roof Material: Asphalt/glass rolled, Asphalt/glass shingle, metal, rubber, slate, tar & gravel, tile, wood shank shingles, other _____

Home Style: American 4 square, bi-level, brownstone, bungalow, cape cod, colonial, contemporary, cottage, English, farmhouse, French provincial, Georgian, greystone, log, mediterranean/Spanish, prairie, quad level, Queen Anne, ranch, rowhouse, step ranch, traditional, tri-level, tudor, Victorian, other _____

of Stories: _____

FOR CONDO & TOWNHOME SELLERS ONLY:

Unit # _____, total # of units _____, # of days condo board has to approve sale _____,

Pets allowed (yes/no) _____, cats _____, dogs _____, pet weight limit _____

Unit Features: handicap access, handicap equipment, private entrance, end unit, elevator, laundry in unit, door monitored by TV, storage, balcony, vaulted ceilings, skylight, hardwood floors, storms/screens, fenced yard, deck, patio, porch, greenhouse, sauna/steam rm, grill-outdoors, bar-dry, bar-wet, master antenna, hot tub, flexicore

Common Area Amenities: exercise rm, storage, golf course, health club, on-site manager, park/playground, party rm, sundeck, pool-indoors, pool-outdoors, receiving rm, restaurant, sauna, security door locks, service elevator, tennis court, valet/cleaners, whirlpool, steam rm, grill-indoors, grill-outdoors.

Window Exposures: North, south, east, west, park, lake, water, pond

FOR MULTI-UNIT SELLERS ONLY:

Total # of units _____, 3 bed rm unit in bldg? _____, total # of baths _____, actual zone _____

Unit 1: floor # _____, # rooms _____, # baths _____, security deposit _____, rent _____, lease exp. date _____

Unit 2: floor # _____, # rooms _____, # baths _____, security deposit _____, rent _____, lease exp. date _____

Unit 3: floor # _____, # rooms _____, # baths _____, security deposit _____, rent _____, lease exp. date _____

Unit 4: floor # _____, # rooms _____, # baths _____, security deposit _____, rent _____, lease exp. date _____

Appliances in unit #1: _____ Appliances in unit #2: _____

Appliances in unit #3: _____ Appliances in unit #4: _____

Tenant pays: all, electric, gas, heat, parking, scavenger, sewer, water, other, none

FOR VACANT LAND SELLERS ONLY:

Actual zoning: _____, Current use _____, Frontage/access: _____,

Road surface _____, Utilities to Site: _____

Please FAX the contract and Property Input Form to us @ FAX: 630.214.8160, along with any current listing sheet. Please mail your original contract and payment to: **American Capital Realty, Inc, 518 W 58th Place, Hinsdale, IL - 60521** . Questions? Please Call: 1-800-MLS-1213